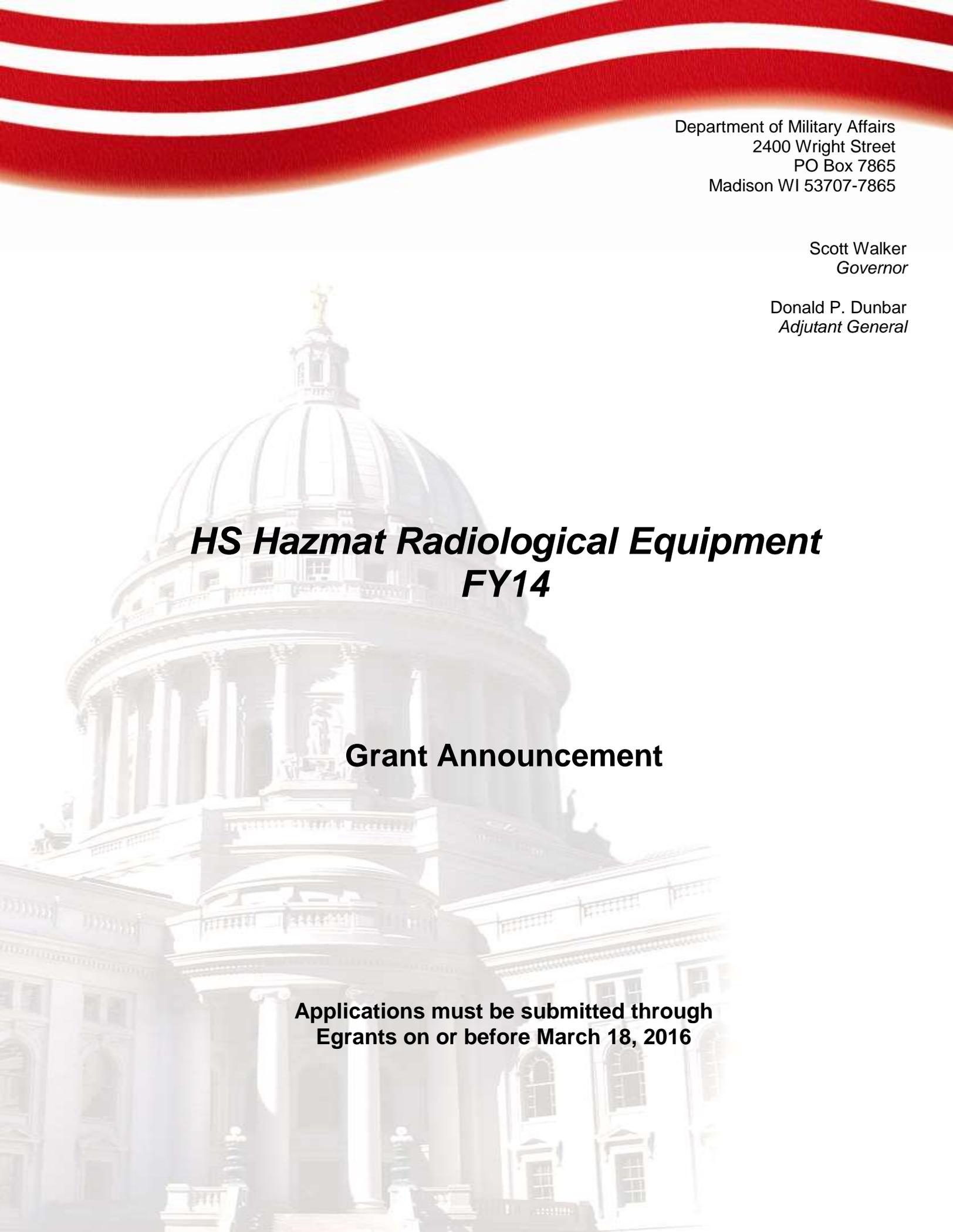




Department of Military Affairs  
2400 Wright Street  
PO Box 7865  
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Scott Walker  
*Governor*

Donald P. Dunbar  
*Adjutant General*



***HS Hazmat Radiological Equipment  
FY14***

**Grant Announcement**

**Applications must be submitted through  
Egrants on or before March 18, 2016**



## STATE OF WISCONSIN

### DEPARTMENT OF MILITARY AFFAIRS

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**SCOTT WALKER**  
GOVERNOR

**DONALD P. DUNBAR**  
ADJUTANT GENERAL

### Important Contact Information for this Grant Opportunity:

Program/Policy: Shannon Ladwig (608) 242-3231  
[shannon.ladwig@wisconsin.gov](mailto:shannon.ladwig@wisconsin.gov)

Budget/Fiscal: Deb Hughes (608) 242-3236  
[deborah.hughes@wisconsin.gov](mailto:deborah.hughes@wisconsin.gov)

Egrants Assistance: Weekdays, 7:30am – 4:00pm  
Email: [WEMEgrants@wisconsin.gov](mailto:WEMEgrants@wisconsin.gov)  
Telephone: (608) 242-3236

The Egrants system user guide has step-by-step instructions for accessing and using the Egrants online system. The guide is posted on the grants page of the WEM website:

<https://egrants.emergencymanagement.wi.gov/egmis/EgrantsExternalUserGuide9-12-2014WEM.pdf>

Online Help is available throughout the Egrants application process. Once you have started an application, look for the HELP button in the top right corner of the screen. Page-specific instructions can be found there.

## Grant Announcement Summary

**Grant Title:** HS Hazmat Radiological Equipment FY14

**Description:** Wisconsin Emergency Management (WEM) will provide grant funds for the state designated Type 1 and Type II Hazmat teams, to purchase standardized radiological equipment for the response to a Weapons of Mass Destruction (WMD) and Chemical, Biological, Radiological, Nuclear and High Yield Explosive (CBRNE) incident, as well as radiological incidents that may occur as a result of an accidental release from authorized users (nuclear power plants, nuclear medicine, construction industry, etc.).

**Opportunity Category:** Limited Eligibility

### Important Dates

Application Due Date: 3/18/2016

Project Start Date: 3/28/2016

Project End Date: 6/30/2016

**Anticipated Funding Amount:** \$ 284,078.50 is available under this funding opportunity

**Match/Cost Sharing Requirement:** None

**Eligibility:** The following five agencies are eligible to apply for up to \$56,815.70 each.

1. City of Appleton
2. City of Eau Claire
3. City of Lacrosse
4. City of Madison
5. City of Milwaukee

**DUNS Number:** The federal government now requires a DUNS number as part of the grant application to keep track of how federal grant money is awarded and dispersed. If your organization needs to obtain a DUNS number, go to <http://fedgov.dnb.com/webform>. You can also search this site if you cannot find your agency's number. Under normal circumstances, a new account can be created in 24-72 hours. The federal government has published DUNS Frequently Asked Questions at <http://fedgov.dnb.com/webform/displayFAQPage.do>. Check with your agency's financial office before registering for a DUNS number - it is likely your agency already has one.

**WEM cannot award grant funds until an active DUNS number is provided.**

**Eligible Expenses:** Funding may be used for Equipment.

All expenses must be new and cannot replace existing state or local government funding. Substitution of existing funds with federal grants (supplanting) will be the subject of monitoring and audit. Violations may result in a range of penalties, including suspension of current and

future funds under this program, suspension or debarment from federal grants, repayment of monies provided under a grant, and civil and/or criminal penalties.

# HS Hazmat Radiological Equipment FY14

## Program Description

Wisconsin Emergency Management (WEM) will provide grant funds for the state designated Type I hazmat teams, to purchase standardized radiological equipment for the response to a Weapons of Mass Destruction (WMD) and Chemical, Biological, Radiological, Nuclear and High Yield Explosive (CBRNE) incident.

Wisconsin has organized 20 Hazmat teams, through WEM, under the National Incident Management System (NIMS) credentialing system, to provide statewide coverage to a hazmat incident when local and county capabilities are exceeded or do not exist. The Type I team, or highest level of capability, covers WMD, and CBRNE incidents for the state as well as having the capabilities of Type II and III teams. The Type I teams have some existing radiological monitoring and detection equipment, as do some of the other HazMat teams. Three of the Type II teams have response areas that include nuclear power plants and/or high risk radiological facilities and transportation corridors.

These grant funds will provide each of five teams (two Type I and three Type II) the following equipment/capabilities; personal radiation detectors for both finding radiological sources as well as tracking exposure to the personnel; the capability to detect neutrons; and one identifier meter (which will assist in identifying the specific isotope – to help determine not only potential harm but also if it is a radiation “source” that should be at the incident versus having been placed there maliciously).

This radiological capability amongst the five agencies will provide uniform coverage through the state as well as providing for standardization and compatibility (allowing the resources to be brought together under a joint response). The personal radiation detectors can also be issued out and utilized during normal, daily operations, in support of programs like the Preventive Radiological/Nuclear Detection (PRND).

## Submit Applications Using Egrants

Applications must be submitted through the Egrants online grants management system. If you have never used Egrants before, you will need to register for access to the system. To register online, go to <http://register.wisconsin.gov/accountmanagement/> and complete the ‘self registration’ process

Authorization to access Egrants can take several days depending on registration activity. The WEM help desk is open Monday-Friday 7:30am-4pm if you need assistance. (Please note: If you register outside of these hours, access may not be approved until the next business day.) Once your Egrants access has been approved, you may begin your online grant application.

An Egrants System User Guide is posted on the WEM website:

<https://egrants.emergencymanagement.wi.gov/egmis/EgrantsExternalUserGuide9-12-2014WEM.pdf>

## Application Components

Through Egrants, you will provide WEM with detailed information about your project that will be used to make a funding decision. Questions on what is expected in each section can be directed to Shannon Ladwig at (608) 242-3231 or at [Shannon.Ladwig@wisconsin.gov](mailto:Shannon.Ladwig@wisconsin.gov)

### **1. Main Summary**

This page asks for information about your agency and the individuals responsible for the application and grant award. There are many required fields on this page so if you encounter problems, please check online help by clicking the floating HELP button. Please note: When identifying individuals involved in this grant, you may not list the same person as project director and financial officer. The financial officer is the individual responsible for financial activities in your organization while the project director will be overseeing project operations.

In the Brief Project Description text box, please describe your project in 150 words or less. A suggested format is included for your convenience:

“Funds will be used by the (your agency name and others involved in the project) to (describe what funds will be used for and who will be involved). The (what - equipment, training, project, pilot, etc.) will (describe the specific goals you hope to achieve – how will the project or equipment improve safety in Wisconsin?) [If appropriate, add which area(s) of the state will benefit]”

Responses to this section will be used on the WEM website, cited in WEM reports and could be mentioned in press releases. Plain language that clearly describes the intent of the project is most effective.

### **2. Approval Checklist**

Answer Yes, No, or N/A (not applicable) to each question.

### **3. Performance Measures**

Please open this section and change the page status to Complete; then SAVE the page. Performance Measures will be identified and collected during post-award reporting rather than through this funding application process.

### **4. Budget Detail**

Complete a project budget using the following categories. For each category used, enter a justification that describes how the items in that category will be used during the course of the grant period. It is important that you include specific details for each budget line item, including cost calculations.

Equipment: Homeland Security equipment grants require that all equipment (regardless the cost) be entered in this category so that applicants can select from authorized equipment lists. Equipment is defined as items used for prevention, emergency response, and recovery operations.

## **Application Review and Award Criteria**

All applications must be submitted on or before the deadline and will be screened for completeness and compliance with the instructions provided in this announcement. WEM staff will review applications to ensure consistency with statewide strategies and make funding

recommendations to the Adjutant General. All final grant award decisions will be made by the Adjutant General.

**Post-Award Special Conditions/Reporting Requirements**

If you are awarded funds under this announcement, you will be required to provide regular progress reports. The schedule for your reports will be included in your grant award materials. At that time, please review all of your grant award special conditions and Egrants reporting requirements.

1. All personnel who utilize equipment purchased with funds from this grant must receive training either through the equipment vendor or other competent source specific to that piece of equipment.
2. Sustainment Costs: Agencies that accept funding are responsible for all sustainment costs.
3. Due to the special and unique purpose of the equipment provided in this grant, and the importance to the Wisconsin Hazardous Materials Response System (WHMRS), any team that discontinues service to the WHMRS shall return the equipment to Wisconsin Emergency Management to be alternately deployed to the replacement team.

## **Additional Resources**

Additional information about Wisconsin Emergency Management and resources to assist with Egrants is available as follows:

- Wisconsin Emergency Management website: <http://emergencymanagement.wi.gov/>
- A helpful Egrants User Guide is posted on the Egrants page of the WEM website. <https://egrants.emergencymanagement.wi.gov/egmis/EgrantsExternalUserGuide9-12-2014WEM.pdf>
- It includes registration through grant award instructions.
- Online Help is available in many areas of the Egrants program – watch for the Help Buttons.
- Egrants Helpdesk is staffed on non-holiday weekdays between 7:30AM and 4:00PM.

Email: [WEMEgrants@wisconsin.gov](mailto:WEMEgrants@wisconsin.gov)

Telephone: (608) 242-3236